



Emerald
STATE HIGH SCHOOL

Following Staff Instructions
Promptly

Follow Staff Instructions



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Learning Intent:

Students will understand what following staff instructions mean in a school setting

Success Criteria:

- Identify who staff are in the school
- Understand what it means to follow staff instructions

Vocabulary: staff, instructions

Our Core Beliefs – Our ‘Why’

Core Beliefs

“We believe that by creating supportive, inclusive and positive relationships, we can in, partnership with families, make a difference in the lives of our students.”

“We believe students should experience success through differentiated and engaging learning.”

“We believe in maximising student potential to become our future creative innovators and global citizens; to achieve lives of meaning and purpose.”

Real World Applications of following instructions

Use of mobile phone whilst driving

Boss at work tells you to clean up

Identify the consequences if you chose not to follow instructions?

Basic expectation

Follow the directions of staff – always.

Who are the staff

Teachers
Head of Departments
Deputy Principals
Teacher Aides
Cleaning Staff
Tuck Shop Staff
Admin Officers
Attendance Officer
Nurse
Chaplains



CHOICE CHAT

**YOU HAVE BEEN GIVEN A
DIRECTION BY A STAFF MEMBER...**

YOU HAVE 2 CHOICES

1. FOLLOW DIRECTION ☒

OR

2. REFUSE DIRECTION

1ST TIME: PARENT CONTACT

2ND TIME: BUDDY CLASS

3RD TIME: BUDDY CLASS FOR ONE WEEK



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**THE STAFF MEMBER
WILL REPEAT THE
INSTRUCTION AND
GIVE YOU TIME TO
THINK AND MAKE THE
RIGHT DECISION.**

‘Choice Chat’

If you choose not to follow a teacher direction, the teacher will approach you and, in a quiet, calm voice will:

- Repeat the instruction “Bob, I have asked you to move seats as you are interrupting the learning of the class”.
- Allow take up time e.g. “I will give you a minute to follow that instruction” and will then walk away.

You then have a some time to reflect and make your choice

What choices do you have?

Choice 1 Follow the direction.

Consequences: No further action at all.

Matter is finished and you can get on with learning.

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What choices do you have?

Choice 2 Continue to refuse the direction.

Consequences:

First occasion – teacher will contact your parents and discuss the situation. One School record.

Second occasion – you will be buddied out for a lesson. One School Record.

Further occasions – you will be buddied out for a week and a continuation is likely to result in suspension. One School Record.

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Examples

These constitute “not following a teacher direction”:

- You are told to move to a certain seat
- You are told to open your book and start work
- You are told to go to a buddy class
- You are told to give your name to a teacher on duty
- You are told to remain behind for a detention
- You are told to hand in a phone to the office
- You are told to go to the uniform room and change
- You are told to pick up litter in the playground

Appeal process

If you think you have been treated unfairly:

1. **Still follow the directions of your teacher – always**
2. Approach you teacher **after class** and, **politely and respectfully**, present your concerns
3. If you still think you have been treated unfairly, approach the Head of Department and, **politely and respectfully**, present your concerns.

Serious Situations

If the teacher judges that the situation is serious and the safety and wellbeing of staff or students is at risk or learning is being compromised:

They will contact the HoD on Call who will attend the room to assist and will often remove students from the room.

Classified Officer Directions

Should you choose to disobey the direction of a Head of Department, Deputy Principal or Principal at any time expect to be suspended from school.